



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

FINANCE COMMITTEE

WEDNESDAY, SEPTEMBER 24, 2008

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda, **AS AMENDED, TO INCLUDE 5 ADDITIONAL RESOLUTIONS, 1 ADDITIONAL TRAVEL REQUEST AND #12**
4. Public Participation
5. Legislative Update by Michigan Association of Counties (mailed)
6. List of Bills as Prepared by the Finance Department (mailed)
7. Concur in the Recommendation of the Risk Management Director to Authorize MERCER to Prepare RFP's (mailed)
8. Appointment of Law Firms (mailed)
9. Adjustment of Mileage Reimbursement Rate and Meal Allowance (mailed)
10. **Resolutions:**
 - a) Commending James George and Family for Donation of George George Memorial Park (**offered by Gielegthem; include Clinton Twp. Commissioners**)
 - b) Honoring William and Ellen Head for Being the First Co-Winners of Michigan's Senior Citizen of the Year for Service (**offered by Tocco**)
 - c) Honoring George Binno – Retirement from Sterling Heights Fire Dept. (**offered by D. Flynn, Mijac and Rocca**)
 - d) Honoring Ronald McClain – Retirement from Sterling Heights Fire Dept. (**offered by D. Flynn, Mijac and Rocca**)

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
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Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
David Flynn - District 8
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Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15

William A. Crouchman
District 23
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Dana Camphous-Peterson
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Leonard Haggerty
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Carey Torrice - District 16
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Paul Gielegthem - District 19
Kathy Tocco - District 20

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**FINANCE COMMITTEE
AGENDA
SEPTEMBER 24, 2008**

PAGE 2

- e) Honoring Fred Golda – Retirement from Sterling Heights Fire Department
(offered by D. Flynn, Mijac and Rocca)
- f) Honoring Elizabeth Jacyna Sobczak – 100th Birthday (offered by Duzyj)
- g) Commending Regina High School's Golf Team, the Saddlelites, on
Winning the Macomb County Tournament (offered by J. Flynn)

11. Travel Requests:

(mailed)

- a) Community Services (five)
- b) Emergency Management (one)
- c) Health (one)
- d) Public Affairs (one)
- e) Sheriff ~~(six)~~ (seven)

(attached)

(back-up information for travel requests is on file in Board Office)

- 12. Executive Session to Discuss Confidential Correspondence from
Corporation Counsel
- 13. New Business
- 14. Public Participation
- 15. Adjournment

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO receive and file the Legislative Update provided by Harold Mast, President, and Tim McGuire, Michigan Association of Counties

INTRODUCED BY: Betty Slinde, Chair, Finance Committee

Topics: drain code revisions, 9-1-1 funding, Jail Re-entry Reimbursement Program and revenue sharing

COMMITTEE/MEETING DATE

Finance 9-24-08

RECYCLABLE PAPER

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Approve List of Bills as Prepared and Provided under Separate Cover by the
Finance Department

INTRODUCED BY: Betty Slinde, Chair, Finance Committee

COMMITTEE/MEETING DATE

Finance 9-24-08

RECYCLABLE PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: concur in the recommendation of the Director of Risk Management to authorize MERCER to prepare the initial RFP's for the following benefits for our active employee's and retiree's: Healthcare, Pharmacy Benefit Manager, Dental, Vision, Basic Life/AD&D, Long-Term Disability, Flexible Spending Account and these employee paid benefits: Supplemental Life, Long-Term Care, Short-Term Disability and "My Lawyer".

INTRODUCED BY: Commissioner Betty Slinde, Chair, Finance Committee

COMMITTEE/MEETING DATE:

FINANCE

9-24-08

RECYCLABLE PAPER

RESOLUTION NO.

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: APPOINT THE LAW FIRM OF HARDY, LEWIS & PAGE TO
REPRESENT THE COUNTY OF MACOMB IN THE LITIGATION ENTITLED SANDRA
BARNES AND EMMETT BARNES VS. THE COUNTY OF MACOMB AND MARK HACKEL,
(CO-EMPLOYERS)

INTRODUCED BY: CHAIRPERSON BETTY SLINDE, FINANCE COMMITTEE

Ms. Sandra Barnes was an employee with the Macomb County Sheriff's Department. She has filed a lawsuit in Federal Court claiming that fellow employees at the Sheriff's Department treated her in an unfair manner because of the race of her husband and because she provided information concerning the inappropriate comments of a fellow employee. The Plaintiff has filed a suit in Federal Court based upon the Civil Rights Act of 1964.

The law firm of Hardy, Lewis & Page has represented Macomb County for many years and has experience in handling these types of lawsuits. Therefore, it is the recommendation of the Office of Corporation Counsel that the law firm of Hardy, Lewis & Page continue to represent the County of Macomb in the pending litigation

COMMITTEE/MEETING DATE

FINANCE – 9/24/08

RESOLUTION NO.

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: APPOINT THE LAW FIRM OF JOHNSON, ROSATI, LaBARGE, ASELTYN & FIELDS TO REPRESENT THE COUNTY OF MACOMB IN THE LITIGATION ENTITLED MYRON HALL, AS GUARDIAN OF KELLY FOSTER HALL VS. MACOMB COUNTY COMMUNITY HEALTH, SOCIAL RESOURCES, INC. AND MICHAEL W. DAVIS

INTRODUCED BY: CHAIRPERSON BETTY SLINDE, FINANCE COMMITTEE

The Plaintiff in this case is a developmentally disabled individual who received services from Community Mental Health. Community Mental Health contracts with Social Resources, Inc. who provides various services to developmentally disabled individuals. A lawsuit has been filed in Macomb County Circuit Court and assigned to Judge Mary Chrzanowski. The lawsuit alleges that Community Mental Health was negligent in employing, training and supervising the driver of a van.

The general allegations in this Complaint are of negligence and failing to appropriately supervise and/or vicarious liability because of the contractual relationship with Social Resources, Inc.

The law firm of Johnson, Rosati, LaBarge, Aseltyn & Fields has represented Macomb County and other municipalities for many years. They are familiar with the defense of these types of cases and therefore, it is the recommendation of the Office of Corporation Counsel that the law firm of Johnson, Rosati, LaBarge, Aseltyn & Fields continue to represent the Macomb County Community Mental Health in this pending litigation.

COMMITTEE/MEETING DATE

FINANCE – 9/24/08

RECYCLABLE PAPER

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION to adjust the mileage reimbursement rate and meal allowance to equate the rates paid by the State of Michigan effective October 1st of each year; therefore, effective October 1, 2008, the mileage reimbursement rate will increase to fifty-eight cents per mile and the daily meal allowance for employees will remain the same at \$31.00 per day in compliance with the State of Michigan rates. Further, the Finance Director is directed to notify each elected official and department head of the above-noted rates.

INTRODUCED BY: Commissioner Betty Slinde
Finance Committee Chairperson

COMMITTEE/MEETING DATE

Finance 9-24-08



FINANCE DEPARTMENT

10 N. Main St., 12th Floor
Mount Clemens, Michigan 48043
586-469-5250 FAX 586-469-5847

September 8, 2008

David M. Diegel
Finance Director

John H. Foster
Assistant Finance Director

Robert Grzanka, C.P.A.
Internal Audit Manager

Stephen L. Smigiel, C.P.A.
Accounting Manager

Commissioner Betty Slinde, Chairperson
& Members of the Finance Committee
Administration Building-9th Floor
Mount Clemens, Michigan 48043

Dear Commissioner:

SUBJECT: Mileage Reimbursement Rate/Meal Allowance

Existing collective bargaining agreements between the County of Macomb and its employees stipulate that mileage reimbursement rates paid to County employees will be adjusted annually, effective October 1st of each year, to equate the rates paid by the State of Michigan to State employees (disregarding any fraction of a cent). In addition, the Board of Commissioners annually adjusts the daily meal allowance to equate the rate paid by the State of Michigan for In-State travel.

On October 1, 2008 the approved private vehicle use rate to be paid by the State of Michigan is fifty-eight cents per mile and the daily meal allowance is \$31.00 per day for in-state travel.

Therefore, on the basis of the above information, Macomb County's personal mileage reimbursement rate will increase to fifty-eight cents per mile, and the daily meal allowance will remain the same at \$31.00 per day, effective October 1, 2008.

I am requesting authority to implement the above-noted rates effective October 1, 2008.

Sincerely yours,

David M. Diegel
Finance Director

DMD:ts

MACOMB COUNTY BOARD OF COMMISSIONERS

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Leon Drolet - District 26

RECYCLABLE PAPER

**MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST**

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.

REQUESTING DEPARTMENT: Macomb County Community Services Agency
CONFERENCE TITLE: Community for a Positive Result
CONFERENCE SPONSORED BY: Michigan Association for Pupil Transportation

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: Radisson Plaza Hotel & Suites, Kalamazoo, MI.

TRAVEL BEGINS October 6, 2008 TRAVEL ENDS October 8, 2008

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: _____ MONTH DAY YEAR
COMMISSION MEMBER
STAFF MEMBERS

ESTIMATED EXPENSES	PER PERSON	TOTAL
REGISTRATION FEES	\$ 270.00	270.00
TRANSPORTATION: COUNTY VEHICLE <input type="checkbox"/> AIRPLANE <input type="checkbox"/> PERSONAL VEHICLE <input checked="" type="checkbox"/>	152.64	152.64
LODGING-BEGINS _____ ENDS _____	\$ 278.50	278.50
MEALS:.....	\$ 31.00	31.00
MISCELLANEOUS EXPENSES:.....	\$	
SUB TOTAL - CONFERENCE EXPENSES	\$	
PER DIEM:.....	\$	\$
OVERTIME:.....	\$	\$
TOTAL ESTIMATED EXPENSE	\$ 732.14	732.14

SIGNATURE OF DEPARTMENT HEAD [Signature] DATE 8/22/08

- 1 Not to exceed cost of tourist class air fare
2 Not to exceed \$_____ per day
3 Not to exceed one day travel plus the duration of the conference
4 Calculate cost of any overtime anticipated as a result of the request

Fund No. 301-89306 Org. No. 86322

(FOR FINANCE OFFICE USE ONLY)

Budgetary Analysis

Budgeted..... \$ 8806.
Less:

Conference Expenses Approved to Date \$ - 0 -

Other Department Requests in Process \$ - 0 -

This Request \$ 732.

BALANCE AVAILABLE (DEFICIT) Sub Total \$ 732
\$ 8074.

TO: Betty Slinde Chairman
Finance Committee Committee
FROM: Frank T. Taylor Director
Macomb County Community Services Agency Department
DATE: _____

SUBJECT: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the
Conference/seminar

starting on 10/6/2008 10/7/2008

NAME	CLASSIFICATION
<u>Stephen Harrell</u>	<u>Transportation Supervisor</u>
_____	_____
_____	_____
_____	_____

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

The Michigan Association for Pupil Transportation is comprised of public and private school transportation managers from across the State of Michigan. MAPT provides information, education and training to pupil transportation managers and support staff. The MAPT (Communicating for a Positive Result) conference will feature 2 keynote speakers who are experts in the area of effective communication skills. There will be several breakout sessions offered and a school bus vendor trade show. This conference has many educational and professional development opportunities. It is also an excellent opportunity to network with other transportation professionals from all over the State of Michigan.

 Department Head
Macomb County Community Services Agency Department

Files/conference training request

**MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST**

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.)

REQUESTING DEPARTMENT: Macomb County Community Services Agency
CONFERENCE TITLE: The 3rd Annual Summit on Ending Homelessness
CONFERENCE SPONSORED BY: Michigan State Housing Development Authority

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: Kellogg Center, Lansing Michigan

TRAVEL BEGINS October 15, 2008 TRAVEL ENDS October 17, 2008
MONTH DAY YEAR MONTH DAY YEAR

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: 1

COMMISSION MEMBER
STAFF MEMBERS

ESTIMATED EXPENSES PER PERSON TOTAL

REGISTRATION FEES \$ 50.00 50.00

TRANSPORTATION: COUNTY PERSONAL
☐ VEHICLE ☐ AIRPLANE ☒ VEHICLE \$ 95.00 95.00

LODGING-BEGINS October 15, 2008 ENDS October 17, 2008
Month Day Year Month Day Year \$ \$

MEALS:..... \$ 32.00 32.00

MISCELLANEOUS EXPENSES:..... \$ \$

SUB TOTAL - CONFERENCE EXPENSES \$ 177.00 177.00

PER DIEM:..... \$ \$

OVERTIME:..... \$ \$

TOTAL ESTIMATED EXPENSE \$ 177.00 177.00

SIGNATURE OF DEPARTMENT HEAD [Signature] DATE 9/8/08

- 1 Not to exceed cost of tourist class air fare
2 Not to exceed \$ ____ per day
3 Not to exceed one day travel plus the duration of the conference
4 Calculate cost of any overtime anticipated as a result of the request

Fund No. 30389125 Org. No. 86322

GRANT FUNDS ONLY

(FOR FINANCE OFFICE USE ONLY)

Budgetary Analysis

Budgeted..... \$ 1,601
Less:

Conference Expenses Approved to Date \$ 275.

Other Department Requests in Process \$ -0-

This Request \$ 177.

Sub Total \$ 452.

BALANCE AVAILABLE (DEFICIT) \$ 1149.

TO: Betty Slinde Chairman
Finance Committee Committee
FROM: Frank T. Taylor Director
Macomb County Community Services Agency Department
DATE: 9/9/2008

SUBJECT: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the

Conference/seminar

starting on October 15 200 8 MSHDA 3rd Annual Summit on Ending Homelessness

NAME

CLASSIFICATION

Carrie L. Fortune, Esq.

CoC Coordinator

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

The CoC Coordinator will gain knowledge from this conference on best practices in ending homelessness. The Coordinator is the Chair of MSHDA's Region 8 Council and a member of MSHDA's Training Workgroup. As such, she will need to be in attendance at the preconference workgroup meeting on Wednesday and the Regional Representatives Dinner on Thursday night. She will also chair the Region 8 Council meeting on Friday morning. Having the Coordinator in these leadership roles has brought additional funding and opportunities to Macomb County.

Respectfully submitted,


Macomb County Community Services Agency

Department Head
Department

Files/conference training request

**MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST**

RECEIVED

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference. **SEP 19 2008**)

REQUESTING DEPARTMENT: Macomb County Community Services Agency
 CONFERENCE TITLE: National Head Start Association 3rd Annual Directors Training Summit
 CONFERENCE SPONSORED BY: National Head Start Association

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: St. Louis, Missouri
October 26 2008 October 30 2008

TRAVEL BEGINS MONTH DAY YEAR TRAVEL ENDS MONTH DAY YEAR

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: 1 COMMISSION MEMBER
 STAFF MEMBERS

ESTIMATED EXPENSES	PER PERSON	TOTAL
REGISTRATION FEES	\$ 529.00	529.00
	225.00	225.00
TRANSPORTATION: COUNTY <input type="checkbox"/> VEHICLE <input checked="" type="checkbox"/> AIRPLANE <input type="checkbox"/> PERSONAL VEHICLE	\$	\$
<u>10-26-08</u> <u>10-30-08</u>	\$ 507.90	507.90
LODGING-BEGINS <u>Month Day Year</u> ENDS <u>Month Day Year</u>	\$	\$
MEALS:.....Sun \$17, Mon-Wed = \$31, Thur \$14	\$ 124.00	124.00
Airport shuttle round trip \$50	83.60	83.60
MISCELLANEOUS EXPENSES:....Mileage =70 miles x .48=\$33.60	\$	1,469.50
SUB TOTAL - CONFERENCE EXPENSES	\$	
PER DIEM:.....	\$	\$
OVERTIME:.....	\$	\$
		1,469.50
(M) TOTAL ESTIMATED EXPENSE	\$	

SIGNATURE OF DEPARTMENT HEAD *Frank Taylor* DATE 9/14/08

- 1 Not to exceed cost of tourist class air fare
- 2 Not to exceed \$_____ per day
- 3 Not to exceed one day travel plus the duration of the conference
- 4 Calculate cost of any overtime anticipated as a result of the request

Fund No. 30189306 Org. No. 86322

GRANT FUNDS ONLY!
(FOR FINANCE OFFICE USE ONLY)
 Budgetary Analysis

Budgeted..... \$ 12,500.
 Less:

Conference Expenses Approved to Date \$ -0-
 Other Department Requests in Process \$ 3197.
 This Request \$ 1,470.

Sub Total \$ 4,667.
7,833.

BALANCE AVAILABLE (DEFICIT)

TO: Betty Slinde Chairman
Finance Committee
FROM: Frank T. Taylor Committee
Macomb County Community Services Agency Director
DATE: 9-10-08 Department

SUBJECT: Conference and Seminar Request

I herewith request that the following individuals(s) be authorized to attend the
NHSA 3rd Annual Directors Training Summit Conference/seminar
starting on 10-26-08 10-30-08

NAME	CLASSIFICATION
Kathleen Nicosia	Head Start Director

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

The 3rd Annual Director's Training will focus on Head Start's overall mission of children and families while maintaining a keen understanding of what is working and what is in need of improvement in each of the programs. Participants will learn practical strategies and skills that will strengthen their programs in the following areas: Community Collaboration, Advocacy & Public Policy, Federal Regulations, Performance Standards, and Strategic Planning. The training will also strengthen key strategic networking skills so participants will be better able to develop effective partnerships and collaborations.


Macomb County Community Services Agency Department Head
Department

Files/conference training request

CONFERENCE/EMPLOYEE TRAINING REQUEST

RECEIVED

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference) SEP 15 2003

REQUESTING DEPARTMENT: Macomb County Community Services Agency
 CONFERENCE TITLE: The 2008 NAEYC Annual Conference
 CONFERENCE SPONSORED BY: National Association for the Education of Young Children

MACOMB COUNTY
FINANCE

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: Dallas, Texas

November 5, 2008

November 9, 2008

TRAVEL BEGINS _____ TRAVEL ENDS _____
MONTH DAY YEAR MONTH DAY YEAR

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: _____

1

COMMISSION MEMBER

STAFF MEMBERS

ESTIMATED EXPENSES

PER PERSON

TOTAL

REGISTRATION FEES \$ 179.00 179.00
 314.00 314.00

TRANSPORTATION: COUNTY PERSONAL
☐ VEHICLE ☒ AIRPLANE ☐ VEHICLE
 November 5, 2005 November 9, 2008

LODGING-BEGINS _____ ENDS _____
 Month Day Year Month Day Year

MEALS:.....\$31.00x5=\$155.00 \$ 155.00 155.00
 Blue Van Transportation to and from airport- \$ 25.00 x 2=\$50.00 \$50.88 185.88

MISCELLANEOUS EXPENSES: mileage(106 miles roundtrip @ .48=\$50.88 \$ 50.00
 Parking at Detroit Metro \$17.00x5 days=\$85.00 \$85.00

 SUB TOTAL - CONFERENCE EXPENSES \$ _____

PER DIEM:..... \$ _____ \$ _____

OVERTIME:..... \$ _____ \$ _____

 TOTAL ESTIMATED EXPENSE \$ _____ \$1509.88

SIGNATURE OF DEPARTMENT HEAD _____ DATE 9/14/08

- 1 Not to exceed cost of tourist class air fare
 2 Not to exceed \$ _____ per day
 3 Not to exceed one day travel plus the duration of the conference
 4 Calculate cost of any overtime anticipated as a result of the request

Fund No. 30189306 Org. No. 86322
 GRANT FUNDS ONLY

(FOR FINANCE OFFICE USE ONLY)

Budgetary Analysis

Budgeted..... \$ 12,500.

Less:

Conference Expenses Approved to Date \$ -0-

Other Department Requests in Process \$ 4667.

This Request \$ 1,510.

Sub Total \$ 6,177.

BALANCE AVAILABLE (DEFICIT) \$ 6,323.

TO: Betty Slinde Chairman
Finance Committee
FROM: Frank T. Taylor Committee
Macomb County Community Services Agency Director
DATE: 9/9/08 Department

SUBJECT: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the
The 2008 NAEYC Annual Conference Conference/seminar
starting on 11-05-09 to 11-09-09

NAME	CLASSIFICATION
Cynthia Jarrett	Education/Transition Specialist

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

The National Association for the Education of Young Children's conferences focuses on Early Childhood and Learning for Children ages 0-5. Therefore, I know that I would benefit from this experience as I gain further knowledge and plan trainings for our staff of teachers and assistants that equal just under 100.

The trainings I will be attending focus on Macomb County's Head Start 2008-2009 Education Goals and on how to increase outcomes for children. These include; Math, Literacy, and Social/Emotional skill development, as well as an updated version of Developmentally Appropriate Practices.

Having the ability to share this important information with staff allows our teachers and assistants new strategies to improve our program as well as to grow professionally.


Macomb County Community Services Agency
Department Head
Department

Files/conference training request

**MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST**

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.

REQUESTING DEPARTMENT: Macomb County Community Services Agency Head Start
CONFERENCE TITLE: Learning and the Brain Conference; Using Emotions Research to Enhance Learning
CONFERENCE SPONSORED BY: Harvard University Graduate School of Education

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: Cambridge, Massachusetts

TRAVEL BEGINS November 20, 2008 TRAVEL ENDS November 23, 2008
MONTH DAY YEAR MONTH DAY YEAR

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: 2 COMMISSION MEMBER
STAFF MEMBERS

ESTIMATED EXPENSES PER PERSON TOTAL

REGISTRATION FEES ...Pre conference \$175x2 plus Conference \$525 x 2 \$ 700.00 1,400

TRANSPORTATION: COUNTY ☐ VEHICLE ☒ AIRPLANE PERSONAL ☐ VEHICLE \$ 400.00 800

LODGING-BEGINS November 20, 2008 ENDS November 22, 2008 \$ 194 + tax 582
Month Day Year Month Day Year x 3 nights

MEALS:..... \$ \$31 pp x 4 days 248

MISCELLANEOUS EXPENSES:..... \$ 167

ground transportation: 2 people 60.00 round trip,
transportation between conference sites: \$10.00 x 2= \$20.00
Airport parking: \$40.00 ;
Mileage r/t airport \$47

SUB TOTAL - CONFERENCE EXPENSES \$ 3,197

PER DIEM:..... \$

OVERTIME:..... \$

TOTAL ESTIMATED EXPENSE \$ 3,197

SIGNATURE OF DEPARTMENT HEAD [Signature] DATE 9/8/08

- 1 Not to exceed cost of tourist class air fare
2 Not to exceed \$_____ per day
3 Not to exceed one day travel plus the duration of the conference
4 Calculate cost of any overtime anticipated as a result of the request

Fund No. 30189006 Org. No. 56322

GRANT FUNDS ONLY

(FOR FINANCE OFFICE USE ONLY)

Budgetary Analysis

Budgeted..... \$ 12,500.

Less:

Conference Expenses Approved to Date \$ -0-

Other Department Requests in Process \$ -0-

This Request \$ 3,197.

Sub Total \$ 3,197.

BALANCE AVAILABLE (DEFICIT) \$ 9,303.

TO: Betty Slinde Chairman
Finance Committee Committee
FROM: Frank T. Taylor Director
Macomb County Community Services Agency Department
DATE: _____

SUBJECT: Conference and Seminar Request

I herewith request that the following individuals(s) be authorized to attend the
Learning and the Brain Conference Conference/seminar
starting on November 20, 2008 To November 23,
_____ 2008 _____

NAME	CLASSIFICATION
Roberta Wolschon	Education/ Mental Health Specialist
Tammy Sanchez	Disabilities/ Mental Health Coordinator
_____	_____
_____	_____

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

This conference offers current research on brain development and the effects on how children learn and their social/ emotional development. This information is necessary in providing cutting edge training to teachers and parents. Being able to understand how children learn and what affects their learning is critical in preparing staff and parents as they teach and nurture their children. The funds for this conference come from the program grant.


Macomb County Community Services Agency Department Head
Department

Files/conference training request

Macomb County, Michigan
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Emergency Management

Conference Title: 2008 Summit: Before, During and After the Storm

Sponsored by: Michigan State Police EMHSD

Conference Classification: Professional Employee Training

Conference Location: Acme, MI

Travel Begins: October 5 2008 Travel Ends: October 8 2008
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members _____
Staff Members 1
Total 1

ESTIMATED EXPENSES

			Per Person	Total
Registration Fees:.....			<u>\$ 200.00</u>	<u>\$ 200.00</u>
Transportation:(1)	<div style="border: 1px solid black; padding: 2px; display: inline-block;">County Vehicle</div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Airplane</div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;">XXXX Personal Vehicle</div>	
			<u>245.76</u>	<u>245.76</u>
Lodging:	Begins: <u>October</u> <u>5</u> <u>2008</u> Month Day Year			
	Ends: <u>October</u> <u>8</u> <u>2008</u> Month Day Year		<u>228.75</u>	<u>228.75</u>
Meals:(3) 1 Breakfast, 2 Lunches.....			<u>21.75</u>	<u>21.75</u>
Miscellaneous:.... Parking.....				<u>-</u>
Subtotal - Conference Expenses.....			<u>696.26</u>	<u>696.26</u>
Per Diems:(3).....				<u>-</u>
Overtime:(4).....				<u>-</u>
Total Estimated Expenses:.....			<u>\$ 696.26</u>	<u>\$ 696.26</u>

RECEIVED

SEP 08 2008

MACOMB COUNTY
FINANCE

Department Head Signature

[Signature]

Date

9/8/08

- 1 Not to exceed cost of tourist class air fare
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)
Budgetary Analysis

GRANT Funded

Department Budget

Less: Conference Expense Approved To Date _____
Other Department Requests in Process _____
This Request _____

Balance Available (Deficit) _____

All costs are covered under the 2007 Hoemland Security Grant Program which is being presented to the Board for approval on 9/25/08.

MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST

(Submit directly to the Finance Department at least two weeks prior to the date of the next Finance Committee meeting.)

REQUESTING DEPARTMENT: HEALTH (60108)
 CONFERENCE TITLE: ENVIRONMENTAL PUBLIC HEALTH LEADERSHIP INSTITUTE
 CONFERENCE SPONSORED BY: CENTERS FOR DISEASE CONTROL

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training
 CONFERENCE LOCATION: ST. LOUIS, MISSOURI

TRAVEL BEGINS: OCTOBER 20, 2008 TRAVEL ENDS: OCTOBER 24, 2008
 Month Day Year Month Day Year

NUMBER OF PERSONS ATTENDING: _____ COMMISSION MEMBERS
 1 STAFF MEMBERS

ESTIMATED EXPENSES	PER PERSON	TOTAL
REGISTRATION FEES	\$ _____	\$ 0.00
TRANSPORTATION ¹ : _____ County _____ Airplane _____ Personal Vehicle Vehicle	\$ _____	\$ 0.00
LODGING: Begins _____ Ends _____ Month Day Year Month Day Year	\$ _____	\$ 0.00
MEALS ²	\$ _____	\$ 0.00
MISCELLANEOUS EXPENSES (Gasoline)	\$ _____	\$ 0.00
SUB TOTAL - CONFERENCE EXPENSES	\$ _____	\$ 0.00
PER DIEM ³	\$ _____	\$ 0.00
OVERTIME ⁴	\$ _____	\$ 0.00
TOTAL ESTIMATED EXPENSE	\$ _____	\$ 0.00

RECEIVED
 SEP 08 2008
 MACOMB COUNTY
 FINANCE

SIGNATURE OF DEPARTMENT HEAD *[Signature]* DATE 9/5/08

- 1 Not to exceed cost of tourist class air fare.
- 2 Not to exceed authorize per day rate.
- 3 Not to exceed one day travel plus the duration of the conference.
- 4 Calculate cost of any overtime anticipated as a result of this request.

NO COST TO COUNTY

(For Finance Department Use Only)
 Budgetary Analysis

Department Budget. \$ 30,630⁰⁰
 Less: Conference Expenses Approved to Date \$ 2887.80
 Other Department Requests in Process \$ 585.00
 This Request \$ 0
 SUB TOTAL \$ 3472.80
 Balance Available (Deficit) \$ 27,157.20

TO: Elizabeth M. Slinde, Chairperson
Finance, Committee
FROM: Thomas J. Kalkofen, M.P.H., Director/Health Officer
Macomb County Health Department
DATE: September 4, 2008
SUBJECT: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the Environmental Public Health Leadership Institute conference/seminar starting on October 20, 2008.

NAME

CLASSIFICATION

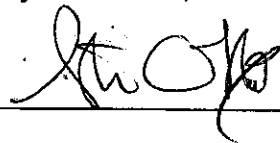
Gary R. White

Director, Environmental Health Services

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

Mr. White will use the experience gained through attendance at the Environmental Public Health Leadership Institute to increase the ability of the Macomb County Health Department to deliver essential environmental public health services.

Respectfully submitted,



Department Head

Health Department

Macomb County, Michigan
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Office of Public Affairs

Conference Title: 2008 Summit: Before, During and After the Storm

Sponsored by: Michigan State Police EMHSD

Conference Classification: Professional Employee Training

Conference Location: Acme, MI

Travel Begins: October 5 2008 Travel Ends: October 8 2008
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members
Staff Members 1
Total 1


ESTIMATED EXPENSES

	Per Person	Total
Registration Fees:.....	\$ 200.00	\$ 200.00
Transportation:(1) <input type="checkbox"/> County Vehicle <input type="checkbox"/> Airplane <input checked="" type="checkbox"/> XXXX Personal Vehicle	245.76	245.76
Lodging: Begins: <u>October</u> <u>5</u> <u>2008</u> Month Day Year		
Ends: <u>October</u> <u>8</u> <u>2008</u> Month Day Year	228.75	228.75
Meals:(3) 1 Breakfast, 2 Lunches.....	21.75	21.75
Miscellaneous:....Parking.....		-
Subtotal - Conference Expenses.....	696.26	696.26
Per Diems:(3).....		-
Overtime:(4).....		-
Total Estimated Expenses:.....	\$ 696.26	\$ 696.26

Department Head Signature



Date

9/8/2008 

1 Not to exceed cost of tourist class air fare
3 Not to exceed one day travel plus duration of the conference

2 Not to exceed authorize per day rate
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)
Budgetary Analysis

GRANT Funds

Department Budget

Less: Conference Expense Approved To Date
Other Department Requests in Process
This Request

Balance Available (Deficit)

All costs are covered under the 2007 Hoemland Security Grant Program which is being presented to the Board for approval on 9/25/08.

To: Betty Slinde
Finance Committee

From: Phil Frame
Director of Public Affairs

Date: September 8, 2008

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the 2008 Summit: Before, During and After the Storm conference/seminar, starting on October 5, 2008

<u>Name</u>	<u>Classification</u>
<u>Phil Frame</u>	<u>Director of Public Affi</u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

The benefit to Macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

This conference is sponsored by the Mchigan State Police Emergency Management Hoemland Security Division and the Michigan Association of Emergency Managers. This conference assists our staff in maintaining our skills and knowledge in current events as well as broadening these same areas. Through this conference we are apprised of the latest developments, technologies and planning strategies that assist us in building and sustaining our emergency management program.

All costs are covered under the 2007 Homeland Security Grant Program which is being presented to the Board for approval on 9/25/08.

Respectfully submitted,



Phil Frame, Director
Office of Public Affairs

Macomb County, Michigan
Conference/Employee Training Request

09-09-08
OK JRL

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Office

Conference Title: Meridian Conference 2008

Sponsored by: Meridian Knowledge Solutions

Conference Classification: Professional Employee Training x

Conference Location: Chantilly, Va.

Travel Begins: Sept 29 2008 Travel Ends: Oct 2 2008
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members _____
Staff Members 2
Total 2

ESTIMATED EXPENSES

			Per Person	Total
Registration Fees:			\$299.00	\$ 598.00
Transportation:(1)	<input type="checkbox"/> County Vehicle	<input checked="" type="checkbox"/> Airplane	351.00	702.00
Lodging:	Begins: <u>Sept 29 2009</u>			
	Month Day Year			
	Ends: <u>Oct 2 2009</u>		637.65	1,275.30
	Month Day Year			
Meals: 9/29 (L&D x2 \$49, 9/30 \$62, 10/1 \$62, 10/2 \$62.....			117.50	235.00
Miscellaneous:....Parking Shuttle...Luggage charge per person \$30.....			130.00	160.00
Subtotal - Conference Expenses.....			1,535.15	2,970.30
Per Diems:(3).....				-
Overtime:(4).....				-
Total Estimated Expenses:.....			\$ 1,535.15	\$2,970.30

RECEIVED
SEP 10 2008
MACOMB COUNTY
FINANCE

Department Head Signature [Signature] Date 9-10-08

1 Not to exceed cost of tourist class air fare
3 Not to exceed one day travel plus duration of the conference

2 Not to exceed authorize per day rate
4 Calculate cost of any overtime anticipated as a result of this request 22930501/95901 C.O.

(For Finance Department Use Only)
Budgetary Analysis

Department Budget 87,844.
Less: Conference Expense Approved To Date 29,157.
Other Department Requests in Process 487.
This Request 2,970.
Balance Available (Deficit) 55,230.

To: Betty Slinde

Finance Committee

From: Mark A. Hackel

Sheriff

Date: September 9, 2008

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the Meridian Conference 2008
conference/seminar, starting on Sept 29, 2008

Name	Classification
Carolyn Marshall	Lieutenant
Christopher Chojnacki	Corrections Deputy

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

The Training division recently purchased the Meridian Training / Tracking program. This should greatly assist with the implementation orientation, and use of the system.

C.O. FUND - 229-30501-95901

Respectfully submitted,

Undersheriff, K. Lagerquist
Sheriff's Department

Macomb County, Michigan
Conference/Employee Training Request

8-29-08

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

RECEIVED

SEP 04 2008

MACOMB COUNTY
FINANCE

Requesting Department: Macomb County Sheriff's Office

Conference Title: MSA Fall Training Conference

Sponsored by: Michigan Sheriff's Association

Conference Classification: Professional Employee Training x

Conference Location: Grand Rapids, Mi.

Travel Begins: Oct 12 2008 Travel Ends: Oct 14 2008
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members _____
Staff Members 1
Total 1

ESTIMATED EXPENSES

				Per Person	Total
Registration Fees:				\$ 275.00	\$ 275.00
Transportation:(1)	<input checked="" type="checkbox"/> County Vehicle	<input type="checkbox"/> Airplane	<input type="checkbox"/> Personal Vehicle		-
Lodging:	Begins: <u>Oct 12 2008</u>				
	Month Day Year				
	Ends: <u>Oct 14 2008</u>			285.00	285.00
	Month Day Year				
Meals:(2)...10/12 \$24.50 (L&D), 10/13 \$31 10/14 \$31.....				86.50	86.50
Miscellaneous:.....Gas.....				50.00	50.00
Subtotal - Conference Expenses.....				696.50	696.50
Per Diems:(3).....					-
Overtime:(4).....					-
Total Estimated Expenses:.....				\$ 696.50	\$ 696.50

Department Head Signature

K. Lagerquist
Undersheriff, K. Lagerquist

Date

8-29-08

- 1 Not to exceed cost of tourist class air fare
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate
4 Calculate cost of any overtime anticipated as a result of this request.

22930531/95901 - State Funds

(For Finance Department Use Only)
Budgetary Analysis

Department Budget

Less: Conference Expense Approved To Date
Other Department Requests in Process
This Request

45,673.
8,470.
1,697.

162,907
54,840.
108,067.

Balance Available (Deficit)

To: Betty Slinde

Finance Committee

From: Mark A. Hackel

Sheriff

Date: August 28, 2008

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the MSA Fall Training Conference
conference/seminar, starting on October 12, 2008

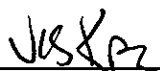
<u>Name</u>	<u>Classification</u>
<u>Mark Hackel</u>	<u>Sheriff</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

This conference is scheduled training and updates on legal concerns and pending legislative issues.

MCOLIS - 229-30551-95901 (REG) GEN FUND (meals, hotel, gas)

Respectfully submitted,


Undersheriff, K. Lagerquist
Sheriff's Department

Macomb County, Michigan
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Office

Conference Title: MSA Fall Training Conference

Sponsored by: Michigan Sheriff's Association

Conference Classification: Professional Employee Training x

Conference Location: Grand Rapids, Mi.

Travel Begins: Oct 12 2008 Travel Ends: Oct 14 2008
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members _____
Staff Members 1
Total 1

RECEIVED

AUG 12 2008

MACOMB COUNTY
FINANCE

ESTIMATED EXPENSES

				Per Person	Total
Registration Fees:				\$ 30.00	\$ 30.00
Transportation:(1)	<input checked="" type="checkbox"/> County Vehicle	<input type="checkbox"/> Airplane	<input type="checkbox"/> Personal Vehicle		-
Lodging:	Begins: <u>Oct 12 2008</u>				
	Month Day Year				
	Ends: <u>Oct 14 2008</u>			320.00	320.00
	Month Day Year				
Approx \$160.00 per night (w/taxes)					
Meals:(2)...10/12 \$24.50 (L&D), 10/13 \$31 10/14 \$31.....				86.50	86.50
Miscellaneous:.....Gas.....				50.00	50.00
Subtotal - Conference Expenses.....				486.50	486.50
Per Diems:(3).....					-
Overtime:(4).....					-
Total Estimated Expenses:.....				\$ 486.50	\$ 486.50

Department Head Signature

Undersheriff, K. Lagerquist

Date

8-8-08

- 1 Not to exceed cost of tourist class air fare
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)
Budgetary Analysis

Department Budget

Less: Conference Expense Approved To Date
Other Department Requests in Process
This Request

7,686.
-0-
487.

87,844.

Balance Available (Deficit)

8,173.
79,671.

22930501/95901 C.O. Trng. Funds

Macomb County, Michigan
Conference/Employee Training Request

8-27-08

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Office
Conference Title: Juvenile Officers Assoc Fall Conference
Sponsored by: Juvenile Officers Assoc of Michigan and Ontario
Conference Classification: Professional Employee Training x
Conference Location: Gaylord, Mi.

RECEIVED

SEP 02 2008

MACOMB COUNTY
FINANCE

Travel Begins: Oct 1 2008 Travel Ends: Oct 3 2008
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members _____
Staff Members 1
Total 1

ESTIMATED EXPENSES

		Per Person	Total
Registration Fees:		\$275.00	\$ 275.00
Transportation:(1)	<input checked="" type="checkbox"/> County Vehicle <input type="checkbox"/> Airplane <input type="checkbox"/> Personal Vehicle		
Lodging:	Begins: <u>Oct 1 2008</u> Month Day Year Ends: <u>Oct 3 2008</u> Month Day Year	237.60	237.60
Meals: 10/1 \$24.50 (L&D), 10/3 \$7.50		32.00	32.00
Miscellaneous:.....Gas		50.00	50.00
Subtotal - Conference Expenses		594.60	594.60
Per Diems:(3)			-
Overtime:(4)			-
Total Estimated Expenses:		\$ 594.60	\$ 594.60

Department Head Signature

Undersheriff, K. Lagerquist

Date

8-29-08

- 1 Not to exceed cost of tourist class air fare
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)
Budgetary Analysis

Department Budget

Less: Conference Expense Approved To Date
Other Department Requests in Process
This Request

36,596.
7,600.
595.

102,907

44,791.

Balance Available (Deficit)

58,116.

State Funds

To: Betty Slinde

Finance Committee

From: Mark A. Hackel

Sheriff

Date: August 27, 2008

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the Juvenile Officers Assoc. Fall Conference
conference/seminar, starting on October 1, 2008

Name	Classification
Victor Patrone	Deputy

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

This conference will deliver a multi-faceted approach to current juvenile justice issues. Members will have an opportunity to present their viewpoint on a number of selected juvenile issues relating to schools and internet crimes.

MCOL - 229-30551-95901 MCOL APPROVED

Respectfully submitted,

USKR
Undersheriff, K. Lagerquist
Sheriff's Department

8-21-08
for
JL ✓

Macomb County, Michigan
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Office

Conference Title: Hostage Negotiations Phase III

Sponsored by: Public Agency Training Council

Conference Classification: Professional Employee Training x

Conference Location: Indianapolis, In.

Travel Begins: Oct 19 2008 Travel Ends: Oct 24 2008
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members _____
Staff Members 4
Total 4

ESTIMATED EXPENSES

	Per Person	Total
Registration Fees:.....	\$ 695.00	\$2,780.00
Transportation:(1) <u>County</u> <u>Airplane</u> <u>x</u> Vehicle Vehicle Personal Vehicle		342.72
Mileage Approx 347 ea way Total 694 approx + 20 mi to and from hotel		
Lodging: Begins: <u>Oct 19 2008</u> Month Day Year		
Ends: <u>Oct 24 2008</u> Month Day Year	377.00	754.00
Hotel approx 75.40 x 2 per night		
Meals: 10/19 (L&D) \$98, 10/20 \$124, 10/21 \$124, 10/22 \$124, 10/23 \$124, 10/24 \$124.....	179.50	718.00
Miscellaneous:.....		
Subtotal - Conference Expenses.....	1,251.50	4,594.72
Per Diems:(3).....		-
Overtime:(4).....		-
Total Estimated Expenses:.....	<u>\$ 1,251.50</u>	<u>\$4,594.72</u>

Department Head Signature

K. Lagerquist
Undersheriff, K. Lagerquist

Date

- 1 Not to exceed cost of tourist class air fare
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate
4 Calculate cost of any overtime anticipated as a result of this request 22930551/95901 State Funds

(For Finance Department Use Only)
Budgetary Analysis

Department Budget

Less: Conference Expense Approved To Date
Other Department Requests in Process
This Request

<u>35,498.</u> <u>880.</u> <u>4,595.</u>	<u>102,907.</u> <u>40,973.</u> <u>61,934.</u>
------------------------------------------------	---------------------------------------------------------

Balance Available (Deficit)

To: Betty Slinde

Finance Committee

From: Mark A. Hackel
Sheriff

Date: August 18, 2008

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the Hostage Negotiations - Phase III
conference/seminar, starting on October 20, 2008


<u>Name</u>	<u>Classification</u>
<u>Daniel Heythaler</u>	<u>Lieutenant</u>
<u>Philip Abdoo</u>	<u>Sergeant</u>
<u>Matthew Murphy</u>	<u>Sergeant</u>
<u>William Mangan</u>	<u>Sergeant</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

This 40-hour training will consist of: Supervisory and management of hostage negotiation team and hostage team, Mentally disturbed, suicide risk analysis, Managing threatening situations, stress and anxiety management, psychological threat assessment, communication and negotiation skills applicable to jail and correction facilities, negotiation and communications with middle eastern cultures and the terrorism threat, and practical rol play exercises using the skills, theory and applications learned in Phase I and II.

MCOLS - 229-30551-95901 FULLY FUNDED APPROVAL # 4802

Respectfully submitted,


Undersheriff, K. Lagerquist
Sheriff's Department

Macomb County, Michigan
Conference/Employee Training Request

H
JR

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Office
Conference Title: Residential Electricity for Fire Investigators
Sponsored by: Fire Findings L.L.C.
Conference Classification: Professional Employee Training x
Conference Location: Benton Harbor, Mi.

RECEIVED
SEP 02 2008
MACOMB COUNTY
FINANCE

Travel Begins: Nov 11 2008 Travel Ends: Nov 13 2008
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members 4
Staff Members 4
Total 4

ESTIMATED EXPENSES

	Per Person	Total
Registration Fees:.....	\$ 595.00	\$2,380.00
Transportation:(1) <input checked="" type="checkbox"/> County Vehicle <input type="checkbox"/> Airplane <input type="checkbox"/> Personal Vehicle		
Lodging: Begins: <u>Nov 11 2008</u> Month Day Year		
Ends: <u>Nov 13 2008</u> Month Day Year	129.60	259.20
Meals: 11/11 \$68, 11/12 \$124, 11/13 \$124.....	79.00	316.00
Miscellaneous:.....Gas.....	50.00	50.00
Subtotal - Conference Expenses.....	853.60	3,005.20
Per Diems:(3).....		-
Overtime:(4).....		-
Total Estimated Expenses:.....	\$ 853.60	\$3,005.20

Department Head Signature

K. Lagerquist
Undersheriff, K. Lagerquist

Date

8-29-08

- 1 Not to exceed cost of tourist class air fare
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)
Budgetary Analysis

Department Budget

Less: Conference Expense Approved To Date
Other Department Requests in Process
This Request

Balance Available (Deficit)

36,596.
4,595.
3,005.

102,907.
44,196.
58,711.

State Funds

ADDED

2009 10 20

Balance Available (Deficit)

To: Betty Slinde
Finance Committee

From: Mark A. Hackel
Sheriff

Date: September 9, 2008

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the 2008 Summit: Before, During and After the Storm
conference/seminar, starting on October 6, 2008

<u>Name</u>	<u>Classification</u>
<u>David Teske</u>	<u>Captain</u>
<u>John Roberts</u>	<u>Captain</u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

This conference is sponsored by the Michigan State Police Emergency Management Homeland Security Division and the Michigan Association of Emergency Managers. This conference assists our staff in maintaining our skills and knowledge in current events as well as broadening these same areas.

Costs covered under the 2007 Homeland Security Grant Program

Respectfully submitted,

UKS/KP
Undersheriff, K. Lagerquist
Sheriff's Department